

## Key Decision Details

**Decision Name** Shared Services

**Date of Decision** 23 October 2014

**Decision maker** Cabinet

**Describe the Decision  
taken**

- (a) that the progress achieved to date by three partner Councils working together to deliver shared services be noted and endorsed;
- (b) that the general principles for progressing the project in relation to the proposed lead, location and cost sharing proposals be approved;
- (c) that a phased approach to the development of ICT and Legal Shared Services be adopted with interim project support appointed to assist with the process and to help develop full business cases; and
- (d) that a post of Business and Legal Practice Manager be established in advance of the proposed shared legal service to assist with the transformation programme and development of the shared service.

**What were the reasons for taking the Decision?**

To note progress thus far, consider the application of a series of general principles for application and approach to the project and to establish a post to help develop the shared service for legal.

**What alternative options were considered and rejected?**

**Conflict of interest and dispensation**

There were none

**Is the decision a Key Decision?**

Yes

**Was the decision included in the Forward Plan**

Yes

**Was the decision subject to the urgency proceedings?**

No

**List the background papers to any report considered by the Decision Taker**

None

**Person Making this report**

Christine Deller

**Date upon which the Decision will come into force, subject to no call-in**

04 November 2014

**Accompanying Documents**

Shared Services Scrutiny and Cabinet Oct 14  
Shared Services Cabinet Report October 2014 (4)